

**LANDSCAPE ARCHITECTS SECTION**  
**Examining Board of Architects, Landscape Architects, Professional Geologists,**  
**Professional Engineers, Designers and Land Surveyors**  
**TELECONFERENCE**  
**MINUTES**  
**MADISON, WISCONSIN**  
**APRIL 14, 1999**

**PRESENT:** Jay Fernholz, Teresa Adler, Ruth G. Johnson, Rick Rettler (by teleconference)

**EXCUSED:** Bernie Abrahamson

**STAFF PRESENT:** Alfred Hall, Jr., Jan Neitzel, Becky Fry

**CALL TO ORDER**

The teleconference meeting was called to order at 9:52 a.m. by Jay Fernholz, Chair. A quorum of four members was present by teleconferencing.

**AGENDA**

**MOTION:** Ruth G. Johnson moved, seconded by Teresa Adler, to adopt the agenda as published. Motion carried unanimously.

**MINUTES (12/9/98)**

**MOTION:** Teresa Adler moved, seconded by Rick Rettler, to approve the minutes as published. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Secretary Cummings' Report**

The Section was informed that Secretary Marlene Cummings was unavailable due to a scheduling conflict.

**Bureau Director's Report**

• **Regulatory Digest**

The Section discussed how to get information to the public regarding the use of the Landscape Architect title.

The Section also discussed an administrative injunction regarding unlicensed practice.

• **Applications Reviewed by Staff**

The Section was informed that the following applicants were issued a credential, based upon staff delegation:

FOR REGISTRATION AS A LANDSCAPE ARCHITECT

1. By Education and Experience Total 7 Years and Passed Examination --ss. 443.035(1)(b), Stats.
  - a. Granted - 1  
RUSSELL, THOMAS J (03/09/99)
2. By Comity - ss. 443.10, Stats.
  - a. Granted - 2  
MORROW, DAVID B (02/08/99)  
NIEMANN, RONALD S (04/09/99)

- **To Pass Folder**

The To Pass Folder was duly noted.

### **Consumer Brochure Information**

The Section discussed the brochure that the State of New York has developed which contains consumer information on the licensing of landscape architects in New York and recommended that New York be contacted to affirm that there will not be a problem with Wisconsin utilizing New York's format of the brochure. The Section also discussed what changes are needed to relate to licensing in Wisconsin. Alfred Hall and Jay Fernholz will prepare the content for the brochure for review at the next meeting

## **LEGISLATIVE UPDATE**

### **Rationale for Remedial Legislation re: Qualifications for Registration as an Architect or Landscape Architect and Qualifications for a Permit as a Designer of Engineering Systems**

The Section discussed the rationale for proposing legislation that would require applicants applying by comity, who have not taken the Landscape Architect Registration Examination (LARE), to take the barrier-free examination. The proposed legislation would comply with the Americans with Disabilities Act.

MOTION: Teresa Adler moved, seconded by Ruth G. Johnson, to approve rationale requiring the barrier-free exam to comply with the Americans with Disabilities Act. Motion carried unanimously.

## **ADMINISTRATIVE RULES**

The Section discussed the new administrative rules that went into effect February, 1999. The new Administrative Rules will be included in Joint Board packet.

## **SECTION MEMBER ACTIVITY**

### **Rotation of Screening Panel Members**

The Section agreed to a six-month rotation schedule of screening panel members. Ruth G. Johnson will remain as the screening panel public member and Teresa Adler will remain on the screening panel for another six months.

## **CLARB**

### **Member Board Administrator (MBA) Memo**

The Section received a copy of the March 1, 1999 Member Board Administrator Memo #80. Noted.

### **Spring 1999 Regional Meeting**

The Section received a copy of the CLARB Regional Spring Meeting agenda and meeting notes. Jay Fernholz, who attended the Spring 1999 Regional Meeting, informed the Section of changes made to the exam from drawings to the “key list” approach to be scored by computer; an addendum to the Road to Licensure and Beyond booklet; cut scores will be reestablished by the summer grading session; and Ohio, Missouri and Indiana are seeking to change from a title act to a practice act.

### **International Building Code**

The Section received the memo from Clarence Chaffee dated February 25, 1999, referencing a letter dated February 12, 1999, from the Interprofessional Council on Registration. Noted.

### **Standards of Eligibility for Council Certification**

The Section received the Standards of Eligibility for Council Certification. Noted.

## **PRACTICE ISSUES**

### **Plan Stamping as It Relates to Landscape Architects**

Plan stamping will be discussed at Joint Board meeting.

### **Electronic Transmission of Design Plans**

The Section discussed the electronic transmission of design plans. This issue will be discussed with the Rules Committee.

## **EXAMINATION ISSUES**

### **LARE Reviews**

Duane Dorn provided the Section information referencing the LARE Reviews.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

The Section received a copy of the April 7, 1999 Member Board Administrator Memo #81 regarding the CLARB 1999 Annual Meeting which will be held on October 1st and 2nd, 1999, in Riverside, California. Noted.

## **NEW BUSINESS**

CTS score numbers will be discussed at the Joint Board meeting.

## **RECESS TO CLOSED SESSION**

**MOTION:** Teresa Adler moved, seconded by Rick Rettler, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring reports, deliberations on stipulations that may be signed after printing of the

agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote; Teresa Adler-yes; Ruth G. Johnson-yes; Rick Rettler-yes; Jay Fernholz-yes.

Open Session recessed at 11:05 a.m.

The Section deliberated on issues relating to case closings and pending applications.

### **RECONVENE IN OPEN SESSION**

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler, to reconvene in Open Session at 11:17 a.m. Motion carried unanimously.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

#### **PENDING APPLICATIONS**

**MOTION:** Teresa Adler moved, seconded by Rick Rettler, to accept the application reviewed by the Section on April 14, 1999 for eligibility for the landscape architect examination for AARON M. SCHLINES, JEFF ISENRING, MARILYN A. KNUDSEN and JULIE L. LOEHL. Motion carried unanimously.

**MOTION:** Teresa Adler moved, seconded by Rick Rettler, to accept the application reviewed by the Section on April 14, 1999 for registration as a landscape architect by approved degree, 2 years experience, and passed examination for KENNETH M. KEELEY. Motion carried unanimously.

**MOTION:** Teresa Adler moved, seconded by Rick Rettler, to issue an intent to deny, and to request further information on the comity application for Michele Chalise. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler, to adjourn the meeting at 11:21 a.m. Motion carried unanimously.